Present:
Dev Arya, Alexei Demchenko, Todd Lowary, Waldemar Priebe, P. Dan Cook, Arland Hotchkiss, John Vercellotti, Mano Manoharan, Derek Horton, Jim BeMiller, Zbigniew Witczak

The Chair, Mano Manoharan, called the meeting to order at 6:30 p.m.

1. Reports
   a. Chair Report – Manoharan
      - Commented on problems with location. Dev explained that this was due to construction at the Convention Centre.
   b. Past Chair Report – Priebe
      - The Newman-Wolfrom-New Investigator Award Dinner was briefly discussed
   c. Chair-Elect Report – Arya
      - No report
   d. Executive Secretary Report – Lowary
      - Commented on upcoming elections
      - Electronic voting was discussed.
      - Strategic planning session (October 31–November 2, 2008) was discussed and concerns about the make-up of the committee were raised. Of particular concern was that the Executive Committee had not approved the participants. Todd was asked to submit a list of participants by email (done) and in response another member of the Executive Committee (Dan Cook) was added to the strategic planning group
   e. Treasurer’s Report – Witczak
      - Finances are good. A discussion ensued about fundraising for symposium and the need for continued efforts to fundraise.
   f. Councilor’s Report – Horton
      - New mechanism for distribution of funding to Division is up for vote at this meeting, which should be better in the long run for CARB.
2. Future International Carbohydrate (ICO) Symposia in the USA – Zbigniew Witczak
   a. Zbigniew Witczak discussed the meeting in ICS meeting, which will be held in the USA in 2016.
   b. Jim BeMiller, representing the ICO, was present to discuss the parameters and the need to identify a site early. A significant amount of discussion ensued and it was decided that a committee to consider proposals (Witczak, Horton, Cook and Demchenko) would be struck. Proposals are needed from various sites.

3. Adjournment
   a. Meeting was adjourned at 8:00 pm.

Submitted,

Todd L. Lowary, Secretary
8. New Business
   Nothing

9. Adjournment
   The meeting adjourned at 8:15 pm.

Submitted,

Todd L. Lowary, Secretary