



**241st ACS National Meeting
Anaheim, CA**

**Carbohydrate Chemistry Division
Executive Committee Meeting**



**Sunday March 27th, 2011
Executive Boardroom, Hilton Anaheim Hotel
Anaheim, CA**

Minutes

Present: Dev Arya, Geert-Jan Boons, Derek Horton, Xuefei Huang, Todd Lowary, John Vercellotti, Zbigniew Witczak, Alfred French (guest)

The meeting was called to order at 6:08 pm by Dev Arya.

1. Minutes for the last meeting

Minutes for last executive committee meeting were approved with the updated number (135) of abstracts presented in Boston meeting.

2. Officer's reports

- a. Chair report (see attached report from Dev Arya)
- b. Immediate past chair and chair elect report
Due to family emergency, immediate past chair (Mano Manoharan) was not able to attend the meeting.

Chair elect (Todd Lowary) reported due to the un-availability of Dr. Manoharan, chair of the divisional award committee, the winners for 2011 Wolfrom/Isbell Awards and New Investigator award have not been determined. The winners will be determined soon after the meeting.

With the recent events in Japan, the secretary will send an email to all CARB members in Japan to show support to them during this difficult period. (Update from the secretary, email was sent on April 5th, 2011.)

- c. Secretary's report (Xuefei Huang)
No new items to report
- d. Councilor's report (see attached report from Derek Horton)

Since CARB division will only program in the spring ACS meeting, Derek Horton asked whether he and John Vercellotti should continue to represent CARB division in councilor's meeting in Fall ACS meetings.

The following motion was proposed by Zbigniew Witczak and seconded by Todd Lowary:

Divisional councilors should continue to represent the division even in national meetings without CARB programming.

The motion was passed unanimously by the executive committee.

e. **Treasurer report** (see attached report from the treasurer Zbigniew Witczak)

The treasurer raised concerns regarding the amount of fund committed for symposia in Anaheim meeting (total \$18,000). For one of the symposia, registration fee was over \$7400. Some of the past symposium dinner costs were also very high. This was deemed un-sustainable for the division especially considering the difficulties in fund raising with the current economic atmosphere.

The following motion on symposium organizer guideline was proposed by Geert-Jan Boons and seconded by Todd Lowary.

The division will cover the registration fees up to eight speakers per day at advanced registration rate of ACS members.

Symposium organizers wishing to organize a symposium longer than one day must seek prior approval from the program chair and the treasurer.

Other symposium expenses such as meals and coffee breaks should only be covered by funds raised from external sources.

Funds raised from external sources to support the symposium should go through the divisional treasurer.

This motion was passed unanimously by the committee.

Zbigniew Witczak mentioned that the symposium book by Gillian Eggleston will be ready for sale in mid April. There is already a large advance sale of the book. The division will get a portion of the sale to support divisional activities such as symposia.

3. Budget allocation (see treasurer report).

4. Committee reports

a. Award's committee. 2011 divisional award winners have not been decided yet.

b. Program committee (see program committee meeting minutes)

- c. Membership committee
The number of members of the CARB division is at 787 right now, which is down from around 1000 five years ago. Discussions ensued on how to attract more members to the division and the feasibility of offering travel awards to divisional members to attend national meetings. The secretary will contact the non-members who presented at CARB during the Anaheim meeting and invite them to join the division.
- d. Nomenclature committee
Derek Horton reported that there are new challenges in nomenclature with the development of carbohydrate bearing macromolecules such as glycopolymer, glyconanoparticles and glycodendrimers. The nomenclature committee is working on guidelines to name these compounds.

5. Old business

- a. Hudson award: Geert-Jan Boons has contacted several sources to raise funds for supporting the award. He will continue this effort.
- b. CARB home page: Webmaster Xi Chen has kept the home page up to date. Minutes and reports will be uploaded when they become available.
- c. Bylaw and handbooks.
Derek Horton has proposed to take the lead to update divisional bylaws. Once the revisions are ready, it will be brought to the executive committee for approval.

6. New business

- a. Membership fee: although the division has not raised divisional membership fee for about five years, it is agreed by the executive committee to keep it at the current rate (first year free, from second year on \$12.50 per year; \$7.00 for students).
- b. Graduate student symposium: Dev Arya has received a funding request from organizers of the graduate student symposium at the next Denver meeting. The executive committee decided not to support this symposium as it was deemed not very relevant to carbohydrate chemistry. Furthermore, CARB will not program at Denver meeting. Therefore, the number of divisional members that will benefit from this symposium is not likely to be large.
- c. ICS 2016 New Orleans. Al French reported that the ICS organizing committee has signed a contract with New Orleans hotels to lock in the rate for hotels during ICS 2016. Preparation of the ICS is well underway.

4. Adjournment

Meeting adjourned at 8:11 pm.

Submitted,

A handwritten signature in black ink, appearing to be 'Xuefei Huang', written in a cursive style.

Xuefei Huang
Secretary