



255rd American Chemical Society National Meeting
New Orleans, LA
Division of Carbohydrate Chemistry
Executive Committee (EC) Meeting at Le Méridien New Orleans
March 18th, 2018
7:00 pm to 10:00 pm

Minutes

Present: Immediate Past-Chair: E. Rozners (ER); Chair Webmaster: P. Andreana (PA); Chair-Elect: A. Demchenko (AD), Executive secretary and Program Chair: S. Sucheck (SS); Secretary: C. Bennett (CB); Treasurer: G-J. Boons (GJB); Councilor: A. Serianni (AS); Alternate Councilor: H. Nguyen (HN), Members at Large: A. Basu (AB); G. O'Doherty (GO); Z. Witczak (ZW); D. Crich (DC); Awards committee: D. Crich (DC); T. Lowary (TL); Guests: L. Hsieh-Wilson (LHW); R. Derda (RD).

RD was present as part of initiative discussed on previous day about opening the meeting up to the division for the first half hour. RD left meeting at 7:30 pm.

7:00 pm

Official Executive Committee (EC) meeting called to order by PA

1. Approval of Minutes

- a. Minutes from the Spring 2017 Executive Meeting (held at the San Francisco National ACS Meeting) would be distributed through email and voted on online.

2. Report on 2018 International Carbohydrate Symposium

- a. ZW – Congratulations to David Crich on the Whistler Award. The symposium will be held in Lisbon Portugal from July 15th to July 19th 2018. It will feature 59 invited speakers and 50 flash presentations. Abstract submission is open until May 18, 2018.
- b. ZW – Travel awards of up to \$3500 available for 2 postdocs and 2 graduate students. Deadline for the Awards is first week of April. Concerns were raised about the size of the awards, and a motion was made to reduce the amount to \$1000-1500 in order to let more students attend in the future (GB). A proposal will be drafted and submitted to the EC for approval.
- c. GB – Concerns raised that CARB has not been reimbursed by ICS for funds given in previous year. **Action Item** PA will look into this issue.

3. Discussion of Current and Future Meetings

- a. SS – At 255th national meeting there were 45 poster abstracts, 20 of which were selected for SciMix. Of these 4 general posters and one from SciMix were withdrawn.

- b. SS - Boston Meeting – 4 oral sessions Enzymes in Glycoscience, Excellence in Undergraduate Research, Glycoprotein & Carbohydrate-based Drugs for Human Health, Structures & Functions of Glycans. Deadline for Abstracts is March 26th.
- c. The Excellence in Undergraduate Research Symposia has only three submissions. Emails have been sent out to handle this.
- d. Orlando Meeting (Spring 2019) July 9th is the deadline for proposed symposia. Previous proposals that have not yet been given include: Enzymes in Glycoscience, Carbohydrate/Protein Interactions: Technology and Achievements, Chemical Biology of Glycoproteins.
- e. Concerns were raised over the fact that there is no synthetic proposals at the Boston meeting or any planned for Orlando. **Action Item** HN – to contact Org. Division about co-sponsoring a session in Orlando. Additional discussion was raised about creating proposals for a New Investigators Symposia and an Industrial Chemists symposia.
- f. GB – Proposed to limit the number of speakers at awards symposia to one invitee per awardee in order to save on costs of the symposia.

4. Officers Reports

- a. Chair's Report
 - i. PA – Fulfilled all obligations on time.
 - ii. PA – Discussed need to update division bylaws.
- b. Past Chair's Report
 - i. ER – Poster sessions to have 5 awards: Undergraduate, Graduate Student, Postdoc, Industrial Chemist, Assistant Prof.
 - ii. ER- Proposal to move poster session to Sunday evening and the EC meeting to Saturday Afternoon.
 - iii. ER – Commented that the awards dinner is at St. Charles ballroom in the Hilton Hotel and he was expecting 50 attendees.
- c. Chair Elect's Report
 - i. AD – Provided report from Chair-Elect retreat. Discussed ACS desire to see Postdocs and Graduate students on EC.
 - ii. AD – It is now possible for people to become members of the division without being an ACS member. If we get over 2000 members the division budget from ACS will go up to \$30,700.
- d. Secretary's Report
 - i. CB – Spring CARB Newsletter written and distributed.

- ii. **Action Item – CB** Will acknowledge all sponsors in Fall newsletter, including Pfizer, which had been missed.
 - iii. CB – Repeated call for nomination for ACS fellows. Nominees must be an ACS member.
- e. Executive Secretary’s Report
 - i. SS – Nothing to report.
- f. Treasure’s Report
 - i. GJB – The division is overspending every year – currently \$23,000 in account, down from \$32,000.
 - ii. Awards symposia are the largest division expense. The division now only reimburses 4 awards symposia speakers, down from 8.
 - iii. AS- Proposed that awardees be requested to raise money to support their own symposia, as was done in the past.
 - iv. **VOTE** – To limit awardees to one invited speaker for their symposia. **Result: yea: 11, abstain: 1, nay: 0.**
 - v. Advances in Recognition of Double Helical DNA & RNA raised \$4000 from Pfizer and \$6500 in a private donation.
 - vi. A proposal was made that 10% of funds above \$2000 raised for symposia be given to division. The motion was tabled.
- g. Councilor’s Report
 - i. AS – Reported continued concerns over declining membership. In particular industrial membership is declining while academic membership remains flat. One possible solution would be international recruitment. The idea of developing out-of-the-box methods to attract additional membership was proposed. An example of flash chalk talks was provided.
 - ii. AS- The ACS is considering consolidating divisions. It is therefore necessary for the CARB division to strengthen out identity and prove our worth as a division.
 - iii. Discussion of the role of alternate councilor. HN agreed to make himself available to attend council in councilors place.

5. Old Business

- a. ER - Operating protocols have been developed for most EC members, except Councilor and Member-at-Large. **Action Item:** ER will add these to the list of operating protocols and distributed to the EC via email for final approval. Additional changes to division bylaws discussed and voted on.
- b. ER – Proposal to change bylaws to have 2 Members-at-Large from non-profit organizations and 2 members from the public sector. **Put to a vote. Result: yea 11, nay 0, abstain 0.**
- c. ER- Proposal to eliminate program committee as currently stands. **Put to a Vote. Result: yea 10, nay 0, abstain 1.**

- d. Motion to make the Program Chair and all EC members the program committee, Program Chair still solicits proposals. **Put to Vote: Result yea 11, nay 0, abstain 0.**
- e. Motion to change the terms of the positions of Immediate Past-Chair, Chair, and Chair-Elect from 1 year to 2 years. **Put to Vote: Result yea, 11, nay 0, abstain: 0.**
- f. Motion to make the Webmaster position an elected member of the EC. **Put to a Vote. Result: yea 11, nay 0, abstain 0.**
- g. A discussion about moving elections to every other year in order to save money. **Action Item** CB to look into feasibility of lengthening EC members terms to accommodate this.

6. New Business

- a. It was discussed to open EC meetings to general membership. A discussion ensued if meeting attendance should be open to the entire division, just previous members of the division, or just past chairs. It was decided that the meeting would be open to all carb members during the EC reports. At this point all members not on EC would be asked to leave the meeting.
- b. Continue to make greater efforts to recruit new members to the division. This includes using international meetings as opportunity to advertise division, when feasible.
- c. Continue to make greater efforts to reach out to other divisions to co-organize symposia.

7. Other Business

- a. None

ACTION ITEMS:

- 1. PA will determine if ICS has provided reimbursements owed to the division from their last meeting.**
- 2. CB will update sponsors and acknowledge them in the Fall newsletter.**
- 3. HN will contact organic division about co-sponsoring a symposium in Orlando.**
- 4. ER will finalize the operating protocols for EC members and distribute them to the EC for approval.**
- 5. CB will explore the possibility of increasing the tenure of EC members, and temporary lengthening of EC member terms in order to move elections from every year to every other year.**

Adjourned:10:00pm

Respectfully submitted,
Clay S. Bennett, PhD
Secretary
ACS Carbohydrate Division
Associate Professor
Tufts University