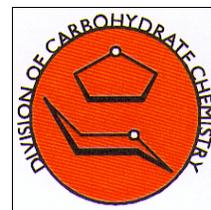




**245th ACS National Meeting
New Orleans, LA**



**Division of Carbohydrate Chemistry
Executive Committee Meeting**

**Sunday April 7, 2013, 6:45 pm
Tchoupitoulas Room, Downtown Marriott
New Orleans Convention Center**

Minutes

Present: Xi Chen, Alexei Demchenko, Gillian Eggleston (guest), Derek Horton, Xuefei Huang, Todd Lowary, Jim Paulson, Nicola Pohl (Chair), Waldemar Priebe, Lai-xi Wang, and Zbigniew Witczak

The meeting was called to order at 6:45 pm by the Chair.

1. Approval of Minutes From Spring 2012 Meeting

Minutes were approved unanimously.

2. Officer's reports

a. Chair's report

Nicola Pohl brought up the matter of the request by the "Division of Colloid and Surface Chemistry" to change its name to "Division of Colloids, Surfaces, and Nanomaterials". The matter was briefly discussed. The committee did not have any objections or additional input.

Nicola Pohl announced that the Glycobiology symposium would be nominally co-sponsored by the Biological Chemistry Division. A brief discussion of sponsorship of symposia followed.

b. Past Chair Report

Todd Lowary reported that the awards dinner would be well attended (up to 80 attendees expected). Todd thanked Gillian Eggleston for help with organizing the dinner. For the 2013 awards, Todd will try to get the nominations completed by June 15 and the award decision made by July 15. Todd will formalize the documents required for nomination, check that the process is compliant with bylaws and communicate the proposal via e-mail.

b. Secretary's report

Eriks Rozners reported that the membership of the CARB Division has not changed significantly over the last year. CARB had 795 members in April 2012 compared to current 789 members. The ACS allowance depends in part on the number of members; therefore, it would be important to increase it. Xuefei Huang noted that the Division's had a 16% drop in membership from 2006, but since 2009, the number has been steady around 790. Eriks suggested that he could try to send an e-mail invitation through the Secretaries of other friendly divisions to advertise CARB Division and encourage ACS members with interests related to carbohydrate chemistry join the Division.

It was noted that PIs commonly pay for ACS membership for students who attend ACS meetings. However, students tend not to renew their memberships. We need to encourage students to maintain active membership in the Division. Eriks suggested an article for Newsletter on importance of student membership and poster submission. Jim Paulson noted that the interest in Division should grow organically out of faculty involvement. The students should see the benefit of being part of this Division.

Alexei Demchenko asked how many members are registered on the website. Xi noted that the number is around 100. Eriks will send out an e-mail invitation to remind CARB members to register on the web site. A brief discussion on the benefits and role of the website followed.

d. Executive Secretary report

Xuefei Huang reported that we need candidates for elections for Secretary, Chair and Treasurer positions. The need to attract young and energetic people to leadership positions in division was briefly discussed.

c. Treasurer's report

Zbigniew Witczak presented the Treasurer's report (attached). Zbigniew noted that the Division is not losing money, but it is not getting more either. It was noted that rising donations for the symposia has become increasingly more difficult. Zbigniew expressed concern that given the low level of donations and unknown ACS allocation, it is conceivable that the Division will have to use the Vanguard account to cover the costs of New Orleans meeting. Usually the Division has \$12-14K in donations this year we have only \$3500. The issue of why we were more successful previous years, but not this year was briefly discussed.

Waldemar Priebe made a motion to raise the Awards Dinner ticket price to \$60, Todd Lowary moved to raise the ticket price to \$75. The benefits and consequences of increasing the price were briefly discussed. The motion for \$60 was approved unanimously.

Jim Paulson noted that we need to improve on how we approach companies in search of donations. We need to have a system how we contact the companies. We need to have a list, a repository of information on who contacts what companies and what has been the outcome. We need to have a specific person (position in the Executive Committee) who is responsible for fundraising. Various approaches to enhance the fundraising were discussed. Zbigniew proposed to reinstitute an industrial advisory committee that will be invited to the Executive Committee meetings. Jim volunteered to take a lead on these efforts.

d. Councilor's report

Derek Horton presented the Councilors report (attached).

e. Nomenclature Committee's report

Derek Horton presented the Report on Biochemical, Flavonoid, and Carbohydrate Nomenclature (attached).

3. Old Business

a. Revision of Bylaws

Todd Lowary reported that the revised by-laws were approved. Eriks noted that the vote was 93 for, one against and five ballots were invalid.

b. Division Award Endowment

Todd Lowary presented a revised proposal for Division Award Endowment (attached). The logistics of establishing an Endowment were discussed. Zbigniew Witczak raised a concern about the legal aspects of an Endowment. Todd noted that ACS considers an Endowment as another Division's account and that there is a precedent of the Division of Cellulose and Renewable Materials having an endowment. Derek Horton noted that the Vanguard was formed by merging the Division's savings account and the Hudson Fund. Waldemar Priebe raised concerns about money being taken out of the Vanguard, which is a security account of the Division. Jim Paulson noted that the Vanguard account did not increase despite the treasuries and stock market increasing last year. From this perspective the Vanguard has not been performing well. Nicola Pohl noted that the Endowment would actually be a more secure investment, as by definition it could not be spent for other purposes. The motion was made to use the Vanguard to match \$1 for each \$2 raised for Endowment. The concerns of using the Vanguard to match the raised monies were discussed. Waldemar raised doubts about viability of the 1:2 match in the light of our recent poor fundraising record. Zbigniew raised a concern that we may lose the "non-profit" status as a result of establishing the Endowment. Xuefei Huang added a friendly amendment "pending that no legal problems arise and we do not risk losing the non-profit status".

The motion carried with eight in favor and three opposed.

4. New Business

a. Support for Other Symposia

No requests were discussed.

b. ACS Fellow Nominations

Todd Lowary reported that the Division would nominate Gillian Eggleston. David Baker will nominate Kevin Hicks. Todd noted that the members nominated should be research active and have real involvement in the ACS governance.

c. Frequency of Hudson Award

Todd Lowary noted that the bylaws specify that the Hudson award will be awarded every two years.

d. Effect of the new special ACS \$95 one-day registration rate for non-member speakers and potential to attract new CARB members.

Xuefei Huang reported that ACS has started a practice where non-member speakers are registered for one day only at a reduced rate of \$95. Xuefei proposed that it would be beneficial to give the Program Chair the choice to register a non-member for the whole meeting. Waldemar Priebe proposed an alternative to register the non-member for whole meeting at a member's price providing that they join ACS. A motion was made to give the Program Chair an option of having one non-member per symposium registered for the whole meeting and cover the ACS membership.

The motion carried with nine in favor and two opposed.

e. Possibility of having on-line versions of the collected papers of Claude S. Hudson and M. L. Wolfrom

Derek proposed to encourage publishers to develop on-line versions of the collected papers of Claude S. Hudson and M. L. Wolfrom. The proposal was accepted unanimously.

5. Any Other Business

No other business was discussed.

6. Adjournment

The meeting adjourned at 9:04 PM.

Submitted,

A handwritten signature in blue ink, appearing to read 'E. Rozners', is centered within a light gray rectangular background.

Eriks Rozners
Secretary